

# 5 TIPS FOR STARTING SCHOOL AT MPPS



## 1. Drop off

At MPPS children are dropped off at their gate each morning. This supports children with a smooth start. Learning is our first priority every day! If you need to get a message to a teacher you can make contact via SeeSaw or email, mornings are busy times for teachers with getting learning started.

## 2. Pick Up

The gates open at 3.10pm each day for pick up. Teachers will walk their class around the gates to meet their family. Families are welcome onsite from 3.10pm - 3.30pm . The gates close at 3.30pm each day.



## 3. Meeting with teachers

Families are welcome to make appointments when they need to speak with their child's teacher. This can be done via SeeSaw or email. Having an appointment ensures your child's teacher has time to meet without interruption.

## 4. Admin Office

The Admin Office is open from 8.30am until 4.00pm and 3.30pm on Friday . During this time you can pay school fees, purchase second hand uniforms and make general enquiries.

## 5. Out of hours pick up

Occasionally your child may need to be picked up early. We discourage families picking children up early from school unless there is a valid reason to do so such as a medical appointment. If you arrive early to pick your child up without prior communication you may need to wait until there is an available staff member to go to the classroom to collect them. We advise families to please let their child's teacher know via email if they will need to leave school early.

